



West Lynn Garden, 73 Parker Ave., New Lynn, Auckland 0600
www.westlynnngarden.org.nz Phone (09) 8277045

ENDOWMENT INFORMATION

Effective: 01 January 2025

TREE OR SHRUB ENDOWMENTS

- The fee for a memorial tree or shrub includes a 1-year membership with West Lynn Garden Society Incorporated for one person and covers the maintenance of the tree over the 10 year period of Endowment.
- Should a tree need replacing the endower will be notified in writing before a replacement is planted.
- After 10 years the endowment shall expire, and the donor will be given the opportunity to re-endow at the current fee less the cost of plaque.
- In the case of additional memorials, the fee will take effect for 10 years from the last endowment.
- At the end of the 10 year term, the endower will be notified at their last known address and invited to extend the endowment for a further 10 year period at the price then current less the cost of plaque. This offer will be valid for six months from the date of notification.
- If the offer is not accepted after six months, the plaque will be removed from the original endowment area and placed on the memorial wall area in the garden. Ashes will not be moved.

DOCUMENTATION

- Once documentation is completed, a plaque recording the name(s) of the person(s) will be placed close by the chosen item.
- The only wording permitted on plaques shall be the name of the person commemorated including any titles preceding that name (eg "Sir", "Lady", "Dr") or distinction following it (eg "CBE", "DSO", "MA"). Dates of birth and death are optional at no extra cost.

ADDITIONAL PLAQUES

- Additional plaques (and ashes) may, at a future date, be placed in the vicinity of a memorialised item on payment of the relevant fee.

ENVIRONMENT

- Plastic flowers, oasis blocks, containers or other materials are not to be placed in the garden.
- For interments, ashes are placed directly into the prepared site. The ashes casket is not placed.

VISITING CHARGE POLICY

- Membership of West Lynn Garden is recommended.
- Admittance to the garden is free on presentation of the current membership card or when it is clear the visitor is here to see the memorial plaque.

APPOINTMENTS

- The Office Manager will be pleased to discuss any queries.
- For further details or to make an appointment please contact:
Carol Lowe
West Lynn Garden Society Incorporated
Phone: (09) 827 7045
Email: office@westlynngarden.org.nz

ENDOWMENT FEES

MEMORIAL TYPE	COST
New Endowments:	
Established Trees (Native or Exotic) or Shrub	\$650.00 (inc GST) + \$50 for double
Memorial Wall (with ashes nearby)	In Perpetuity \$650.00 (inc GST)
Other	Price to be agreed
Re-endowments:	
Tree or shrub	10 year \$350.00 (inc GST)
Move plaque from tree/shrub to memorial wall	In Perpetuity \$250.00 (inc GST)
Abandoned (no contact) plaques will be placed on the reverse side of memorial wall at no cost.	

ADDITIONAL ENDOWMENTS	COST
Additional family memorials added to an existing memorial may be made within the original 10 year contract term. If outside the 10 year period, full charges will apply	
Tree/shrub with single plaque	\$300.00 (inc GST)
Double Plaque	\$300.00 (inc GST)
Memorial wall (single plaque)	\$300.00 (inc GST)

The Society takes no responsibility for theft or vandalism.



PROPOSAL FOR ENDOWMENT

Date.....

I/We propose an endowment and memorial plaque in West Lynn Garden.

The name and details are to appear thus on the plaque:

Variety of tree preferred

.....

Other item proposed

.....

...

Location preferred Map Ref

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Person(s) proposing the endowment:

Name(s)

.....

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Address

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Telephone Email

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I/we have read and agree to the Conditions of Endowment of the West Lynn Garden Society

Proposer 1.....

2.....

For West Lynn Garden Role

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Direct Credit to West Lynn Garden Society Inc ASB 12-3034-0693726-00 (Include name + Ref: Endowment)

Office Use Only:

Invoice No.....

Receipt No

.....

Amount Paid

Date Plaque Ordered

.....

Date paid

Card made

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